
Monitoring Report for 6 Months to end September 2012

Report by the Chief Financial Officer

Selkirk Common Good Sub Committee

31 October 2012

1 PURPOSE AND SUMMARY

- 1.1 **This report sets out details of transactions for the 6 months to 30 September 2012 and projections of the annual outturn with variances from the final budget and the projected effect on Revenue and Capital Reserves at 31 March 2013.**
- 1.2 Expenditure is projected to be in line with the approved budget for 2012/13, whilst income is projected to be greater than budgeted by £1,562 due, in the main, to rent from a new source and higher than budgeted interest rates now being obtained on Capital Deposits in SBC Loans Funds.

2 RECOMMENDATIONS

- 2.1 **It is recommended that the Common Good Sub Committee approves:-**
- (a) the financial performance for 2012/13 as shown in Appendix 2 and notes:-**
 - (b) the key figures shown in Appendix 1**
 - (c) the Grants Analysis provided in Appendix 3**
 - (d) the projected balances on Revenue and Capital Reserves as shown in Appendix 4**
 - (e) the performance of the Property Portfolio as shown in Appendix 5.**

3 PROJECTED OUTTURN 2012/13

- 3.1 Appendix 1 brings together key financial data on the Revenue performance and Balance Sheet situation for 2012/13.
- 3.2 Appendices 2 to 5 provide details on the Revenue budget in an extended format, Grants paid and payable, Revenue and Capital reserves and the performance of the Property Portfolio.
- 3.3 Projected income from interest on balances invested in the Council's Loan Fund is projected to be £460 greater than the budget since currently the capital advanced to SBC Loans Fund is now earning 1.25% against 0.475% used to set the budget. Interest is not credited until the end of the year and therefore the amount is dependent on interest rates over the remainder of the year.
- 3.4 Projected rental income is £1,052 above the budget level due to rent now being received for the use of the Green Hut.
- 3.5 A donation from the fishing club of £50 has been received but had not been budgeted for.
- 3.6 Taking all of the above into consideration the Common Good Fund is projecting total expenditure of £168,666 and income of £66,707 supplemented by a draw down of £54,564 from the Revaluation Reserve, resulting in an outturn net expenditure of £47,395 being £1,562 lower than the budget.

4 REVENUE & CAPITAL RESERVES

- 4.1 Appendix 4 shows the effect on accumulated reserves of the projected outturn for 2012/13.

5 IMPLICATIONS

5.1 Financial

There are no financial implications, other than those explained above in Sections 3 and 4.

5.2 Risk and Mitigations

No significant risk to the financial position of the fund is identified.

5.3 Equalities

It is anticipated that there are no adverse equality implications arising from the proposals contained in this report.

5.4 **Acting Sustainably**

Whilst there are no economic, social or environmental effects arising from the proposals contained in this report, there are, through the activities reported upon, positive impacts upon the economy through protection of employment, positive impacts upon the quality of community life, improvements in local amenities and nurturing of local talent.

5.5 **Changes to Scheme of Administration or Scheme of Delegation**

There are no changes required to the Scheme of Administration or Scheme of delegation arising from the proposals contained in this report.

6 CONSULTATION

6.1 The Head of Legal and Democratic Services, the Head of Audit and Risk and the Clerk to the Council have been consulted and their appropriate comments have been incorporated into this report.

Approved by

David Robertson - Chief Financial Officer **Signature**

Author(s)

Name	Designation and Contact Number
Andrew R S Mitchell	Senior Financial Analyst, Financial Services. 01835 824000 Extn 5342

Background Papers:

Previous Minute Reference:

Note – You can get this document on tape, in Braille, large print and various computer formats by contacting the address below. Andrew Mitchell can also give information on other language translations as well as providing additional copies.

Contact us at Andrew Mitchell, Senior Financial Analyst, Financial Services, Council Headquarters, Newtown St Boswells, Melrose, TD6 0SA. Tel: 01835 824000 Extn 5342 Fax: 01835 825011, email: amitchell@scotborders.gov.uk

**Scottish Borders Council
Selkirk Common Good**

Appendix 1

Key Figures

2012/13

£

£

Projected Outturn			
Property	Rental Income		61,455
	Less Expenditure on property		-21,000
	Net Income		40,455
Add Other income sources:-			
	Interest on Capital & Revenue Loans Funds with SBC	1,250	
	Donations- Fishing Club	50	
			1,300
			41,755
Less Expenditure on running costs:-			
	Net Central Support Service Costs	-11,150	
			-11,150
Excess of income over running costs			30,605
Less Expenditure other than running costs			
	Expenditure on new shed	-58,000	
	Grants & Donations made to local bodies	-20,000	
			-78,000
Projected Funding required from reserves			47,395

Revenue Reserve

Revenue Reserve at start of year		133,094
	Less Excess of expenditure over income for year from above	-47,395
Projected Revenue Reserve at end of year		85,699

Grants & Donations

Total Grants budget for the year		20,000
	Less Prior year grants approved to be paid in 2012/13	-3,500
	Less Grants approved in 2012/13 to date	-11,250
		-14,750
Remaining available budget		5,250

Investments & Loans

Investments externally managed		0
Revenue in SBC Loans Funds		
	Funds invested in SBC Revenue Loans Fund at start of current year	136,022
Capital in SBC Loans Funds		
	Funds invested in SBC Capital Loans Fund at start of current year	48,606
	Movement in this fund in the year to date	0

Effect of inflation on the value of the Funds invested in the SBC Capital Loans Fund

RPI March 2011 to March 2012	3.57%	
Transfer from revenue required to retain buying power of this investment		1,735

**SCOTTISH BORDERS COUNCIL
SELKIRK COMMON GOOD FUND
REVENUE BUDGET MONITORING 2012/13**

Appendix 2

Description	Current Budget for the year to 31.3.12	Actual Transactions to 30.9.12	Over spend to date against full year budget	Under spend to date against full year budget	Projected Outturn for year to 31.3.13	Projected over spend for year against full year budget	Projected under spend for year against full year budget
	(1)	(2)	(3)	(4)	(5)	(6)	(7)
	£	£	£	£	£	£	£
Expenditure							
Property costs	21,000	5,234		15,766	21,000	0	0
New Shed	58,000	2,039		55,961	58,000	0	0
Central Support Services recharges	15,102	0		15,102	15,102	0	0
Administration	0	0		0	0	0	0
Depreciation	54,564	0		54,564	54,564	0	0
Donations and contributions	20,000	14,750		5,250	20,000	0	0
Total Expenditure	168,666	22,023	0	146,643	168,666	0	0

Description	Current Budget for the year to 31.3.12	Actual Transactions to 30.9.12	Under generation of income to date against full year budget	Over generation of income to date against full year budget	Projected Outturn for year to 31.3.13	Projected under generation of income for year against full year budget	Projected over generation of income for year against full year budget
	(1)	(2)	(3)	(4)	(5)	(6)	(7)
	£	£	£	£	£	£	£
Income							
Rents etc	60,403	42,775	17,628		61,455	0	1,052
Donation	0	50		50	50	0	50
Interest received	790	0	790		1,250	0	460
Central Support Services support grant	3,952	0	3,952		3,952	0	0
	65,145	42,825	22,370	50	66,707	0	1,562
Funding from Fixed Asset Restatement Reserve	54,564	0	54,564		54,564	0	0
Total Income	119,709	42,825	76,934	50	121,271	0	1,562

Net Expenditure Totals	48,957	-20,802			47,395		
Net expenditure over spend & under generation of Income			0			0	
Net expenditure under spend & income over generation				69,759			1,562

SCOTTISH BORDERS COUNCIL

SELKIRK COMMON GOOD FUND

Appendix 3

DONATIONS AND CONTRIBUTIONS PAID AND APPROVED 2012/13

	Date Approved	£	£	£
Approved Budget				20,000
Paid as at 30 September 2012				
Plant to Plate & Scottish Borders Junior Chef Challenge	27/03/12	3500		
Selkirk Silver Band Uniforms	05/06/12	750		
Selkirk Community Council - Selkirk Hill management	04/09/12	10,000		
Rowland's Summer activity	04/09/12	500		
Total paid as at 30 September 2012		<hr/>	14,750	
Approved but not paid as at 30 September 2012				
Total approved but not paid as at 30 September 2012		<hr/>	0	
Total paid and approved as at 30 September 2012			<hr/>	14,750
Remaining available budget				<hr/> <hr/> 5,250

SCOTTISH BORDERS COUNCIL

SELKIRK COMMON GOOD FUND

Appendix 4

RESERVES AT 31 MARCH 2013

Revenue Reserve

£

Balance as at 31 March 2012

133,094

Projected Net expenditure for 2012/13

-47,395

Projected balance at 31 March 2013

85,699

Capital Reserve

£

Balance as at 31 March 2012

48,606

Movement during 2012/13

0

Balance at 31 March 2013

48,606

**SCOTTISH BORDERS COUNCIL
SELKIRK COMMON GOOD FUND
Property Portfolio Performance
2012/13**

Appendix 5

1.4.12 Book Value	Rental Income		Expenditure to 30 September 2012								Total	
	Current Budget	Projected Outturn	Plumbing / Central Heating	Insurance	Painting	Roof	General repairs	Dykes Fencing & Drainage	Common Riding related	Estates & Property Service		
£	£	£	£	£	£	£	£	£	£	£	£	
Linglie Farm Farmouse & Cottages	355,771	7,200	7,300		370						43	413
Linglie Farm Shootings	7,500	750	750									0
Linglie Mast Site	68,500	10,832	10,832									0
Linglie Plantation	10,000	0	0									0
Pant Well	0	0	0									0
Pringle Park	0	0	0									0
Pringle Park Play Area	0	0	0									0
Shawburn Rd Amenity Ground	0	0	0									0
Shawburn Toll Embankment	0	0	0									0
Bog Park Recreation Ground	0	0	0									0
Rosebank Quarry	0	0	0									0
Rosebank Quarry Play Area	0	0	0									0
River Ettrick Salmon Fishing	700	0	0									0
Selkirk Golf Course	69,000	0	0									0
Selkirk Shooting Range	0	11	11									0
Selkirk Hill	20,500	410	410									0
Selkirk Town Hall Clock	0	0	0									0
Selkirk Town Hall	129,430	0	0		235					235		470
Selkirk Town Hall Shops	0	0	0			608	106	221				935
Shop - 26 Market Place	23,957	4,150	,123									0
Shop - 28 Market Place	32,870	5,600	5,600									0
Smedheugh Farm Shooting	1,750	175	175									0
South Common Farm Shootings	1,750	175	175									0
Smedheugh Farm & Farmhouse	296,400	23,500	23,500	75	-20				2228			2,283
Smedheugh Plantation	5,600	0	0									0
South Common Farm Farmhouse & Cottages	307,200	7,600	7,600		348							348

1.4.12 Book Value	Rental Income		Expenditure to 30 September 2012								Total
	Current Budget	Projected Outturn	Plumbing / Central Heating	Insurance	Painting	Roof	General repairs	Dykes Fencing & Drainage	Common Riding related	Estates & Property Service	
£	£	£	£	£	£	£	£	£	£	£	£
South Common Plantation Selkirk	2,400	0	0								0
Riverside Amenity Site land	75,000	0	0								0
The Green Hut	24,083	0	979								0
Shawpark Rd Development Site	37,500	0	0								0
Victoria Hall	700,770	0	0						865		865
Victoria Hall Caretakers Flat	38,815	0	0								0
Victoria Park & Caravan Park	0	0	0								0
Victoria Park Pavilion site	1,750	0	0								0
General					-88						8
	2,211,246	60,403	61,455	75	845	608	106	221	2228	865	286
											5234